College of Engineering
Executive Committee Meeting
February 20, 2015
1:00-3:00pm
Eccles Boardroom

Calendar
February 24  FARs to close
February 27  Off-cycle RPT requests
February 27  WW Clyde Chair nominations
February 27  Regalia Orders
February 27  Nominations for COE RPT Committee due to Dean's Office
February 27  Nominations for Academic Senate due to Dean's Office (Career-line)
March 2  Ivory Prize for Excellence in Student Leadership Nominations due to Undergraduate Studies
March 2  Fellowship Nominations are due to Dean's Office
March 2  Outstanding Student/ Convocation Speaker nominations due to Dean's Office
March 2  Honors lists due for Convocation to Dean's Office
March 6  Linda Katehi Seminar
April 11  Undergraduate Recruiting – RED WHITE and U Day, 1:00-4:00pm for students who have already been admitted and their parents. This will involve staff and faculty who are currently working with Outreach in their Departments.
April 23  Scholarship Banquet (freshman students) & Meet an Inventor Night immediately following
May 1  ENAC
May 7  Commencement - 6:30 pm
May 8  Convocation - 9:00 am

Announcements/Follow-up

• Graduate Student Recruiting
• Town Hall Meetings: Four campus-wide dialogue sessions have been scheduled. These dialogues will inform our accreditation self-study and our campus strategy project. Please identify faculty representatives – thoughtful leaders – to attend each session. Faculty perspectives are vital to these discussions.

Campus Dialogue Sessions Schedule:

• Monday, March 2, 12-1 p.m. Promote Student Success to Transform Lives (Recruiting, Providing Quality Experiences, Increasing Completion)

• Friday, March 6, 8-9 a.m. Develop and Transfer New Knowledge (Enhancing Scholarship and Impact)

• Monday, March 9, 3-4 p.m. Improve Health and Quality of Life (Engagement with Community)

• Tuesday, March 10, 8-9 a.m. Ensure Long-Term Viability of the University (Financial Vitality, Physical Environment, and Sustainability)

Legislative Update –

• Engineering Initiative: Dean Brown, Rich Nelson, Stan Lockhart, John Sutherland, Jeff Rogers, and Marilyn Davies have met with legislative leadership and members of Executive Appropriations and the response has been positive. The ongoing efforts of Jeff Rogers, Stan Lockhart and Richard Nelson, have resulted in the Engineering Initiative being ranked as the Business, Economic and Labor subcommittee’s
#1 priority recommendation for funding for $2.5M in ongoing funds. Senator Bramble, Senator Vickers, Representative Val Peterson, and Representative Vickers fought off an attempt to make it all one-time funding (vs. ongoing). The Higher Ed Committee also has it as #1 for $5M in ongoing funding. The University is committed to matching the amount of money that comes from the legislature. We will hope for the best as it goes to the Executive Appropriations committee and the full legislature.

- **University Priorities** (salary, mission-based funding, performance-based funding) 3% proposed salary increase, they are talking about performance as it relates to retention and graduation rates. 1% retention in students results in $1 million in tuition money.
- FARs – Close on February 24th.
- Budget Preparation – Michael Kay handed out a COE budget calendar timeline in preparation for the budget meeting with SVPAA on April 23. Department Chairs will meet with Dean Brown and Michael to present their budgets the week of March 30th.
- ABET – The College has suggested September 13th as its ABET visit date, and is currently waiting for acceptance. Self-studies are due July 1. First drafts April 15.

**Discussion Items**

**Advising**

- HR Goals – The University has set up a performance management system as a way for them to encourage and measure staff performance. It was agreed to have Dianne Leonard manage the HR goal-setting program for all of the advisors in the College. Department chairs will also be involved in helping advisors develop specific goals that meet the needs of their departments. Advising has a large impact on retention, and in helping students to navigate the university system.
- Admissions is working to create a web form to aid students in changing their majors. Currently students are stuck in majors they’ve moved out of and this is skewing data for colleges and departments.

**Student Data (Jeff Bates)**

- Jeff Bates is the “Super User” for our college and can now pull data quickly as well as developing new reports that will be useful to your departments. We also have access to all enrollment data for students; however, there is no access to graduation data yet. Jeff will circulate the website and the list of standard reports that are available.

**Budget**

- The new budget model for new funds coming to the university will be 40:40:20: 40% Student Credit Hours; 40% Full Majors: 20% Degrees. This will be applied now to new money coming in; one might expect this to be the formula for a larger portion of the budget going forward.

**Direct Admission**

- Mike Martineau’s Model – The University of Utah is working with the state’s K-12 program and in exchange, they will be giving us electronic High School transcripts. This will facilitate direct admissions for qualified students. Mike Martineau is working to develop a model which can be tuned specifically to your dept. CVEE volunteered to work with Mike on his project.
- Student Retention – Dean Brown showed slides with data prepared by Mike Martineau, Associate Director of Research & Science in the Office of Budget and Analysis. These slides include various factors in student retention for the university. The data show that
- U of U retention the freshman year is 88.7%, which puts us above average in the PAC-12 (4th of 10 public schools)
- The U’s 6-yr graduation rate is 62% (9th of 10)
- But our 8-yr graduation rate is 70% (5th of 10)
- First term GPA is a strong predictor of whether students will graduate
- Students who declare a major early have higher retention rates
- Students who live on campus have higher completion rates
- Students who go to school full time have higher completion rates