Minutes

Present: Richard B. Brown, Milind Deo, Eric Eddings, Michael Kay, Patrick Tresco, JoAnn Lighty, Paul Tikalsky, Gianluca Lazzi, Feng Lui, Don Bloswick (ME), Sandy Bruhn, Vicki Jensen

Excused: Marilyn Davies, Tim Ameel, Al Davis, Sandy Meek

Guests: Deidre Schoenfeld, Don Bloswick

Announcements/Updates

Legislative Update
Dean Brown reported that the U received more funding than other universities this legislative session.

Salary increase for faculty and staff – 1%

Engineering Initiative - $2.5M ongoing funding. The TIAB will review proposals received from the higher ed institutions and make their recommendations to the Board of Regents, who will then distribute the funding. Dean Brown told the chairs that the process this year will be the same as in previous Engineering Initiative years. We need compelling proposals that show how we will use the money to grow the number of graduates. Dean Brown asked the chairs to start thinking about their department proposal. He will compile the information into one proposal to submit as a University ask. According to Senate Bill 61, which is still in effect, a University match is part of the EI. Dean Brown requested that as the chairs/director think about what could be done in their departments to increase graduates, to also think about courses that we could teach at UVU, Dixie, USU, etc.

USTAR - $6.2M, half in one time and half in ongoing funding

Infrastructure state wide - $22M. A fund was established to support facility upgrading and replacement. We think the U will receive about $16M. To take care of the remaining $6M, utility rates will increase.

Mission- based funding – $1.5M. To a large extent this money will be used to pay for the increase in the number of students.

Approved buildings not state funded:
Law School design (bonding)
Student Life Center – need to raise $10M then can bond for the rest
Dental School – private money
2 parking structures - one on lower campus and one east of the USTAR building
Expand the Orthopedic Center
Expand the Smith Athletic Center (bonding)

Medical class size - not funded
Gun bill and anti-tenure bills failed
**Budget**
The raise pool will probably be 1%
Health care costs will increase 3-5% this year, which the U hopes to cover
$3,000 for promotion pool
Tuition will increase by 5-7%. The Board of Regents may ask for a 5% tier 1 tuition increase.

**Sabbaticals**
All sabbatical requests were approved. Those in the current RPT cycle are approved pending tenure.

**Discussion Items**

**College of Engineering Student Leadership Council Proposal**
Deidre Schoenfeld, College Outreach & Diversity Coordinator, attended the meeting to present a proposal for a College of Engineering Student Leadership Council. The proposed Leadership Council will be a committee of recognized student engineering organizations within the College of Engineering. The mission will be to create and support club based activities and events that enrich the experience of engineering students. (The proposal is included as Appendix 1)

Deidre will be the Council staff advisor which will give her a forum to communicate with the various honor societies, professional student chapters and engineering clubs. It will be the chairs/director responsibility to determine which groups in their departments should join this Council. A representative from each group will be selected to serve on the Council. Deidre said it would be preferable that these people hold a leadership position in the group they represent. This Council will be a way for students to work together for a common goal and learn best practices from one another. Dean Brown asked the chairs to review the Proposal and email Deidre with their suggestions. Paul Tikalsky said that the organizations that flourish are student driven, have annual activities, and raise their own money.

**Graduate Student Fly-In**
Dean Brown asked the chairs for their Input on the Student Fly-In held February 24.

Patrick Tresco said that BioE had two Fly-Ins. This is the department’s first year to cover tuition the first semester; all students accepted will have guaranteed funding. A lab will not be required. Also new this year, BioE Ph.D. students will be expected to teach two semesters, which will free up the TA budget. The first semester the students will link with a student who has already been a TA.

Gianluca Lazzi said this year ECE had a much better group of applicants than last year. TAs are new Ph.D. students and they will transition to RA s, hopefully, within the year.

Paul Tikalsky said CvEE sent out six invitations but there were not enough domestic applicants that fit the criteria for acceptance.

Feng Liu said MSE had one student fly in the day after the event and an offer was made to him.

Don Bloswick said ME had 15 students visit and most will be accepted into the graduate program.

JoAnn Lighty said ChE had 8 great candidates.
Dean Brown reported that there are three ARC Fellowships. Candidates were selected from the list of Brown Fellowship candidates.

The Fly-In this year was held a week earlier. All agreed that having it a week earlier was better. Dean Brown said let’s try and remember things we learned and what went well and next year we will continue to improve. It was clear that the people nominated for the Brown Fellowships were exceptional students. Eric Eddings asked the chairs to let him know as soon as they find out which students decline the Brown so alternates can be selected. It is important that we make it clear that these Fellowships are for Ph.D. study.

Dean Brown commented that Nathan Weston, College Graphic Designer, will be contacting each chair/director for a list of Sr. Projects, etc. to post on the University MUSE site.

Professional Programs
EAE – The EAE program has just been launched off on its own. A very considerable differential tuition will be charged for this MS Degree.

Petroleum Engineering - Dean Brown reported that he, Milind Deo, JoAnn Lighty, John McLennon and Ray Levey met on March 2 to discuss a similar program in petroleum engineering. It is just in the talking stage now.

There may be other areas in which a professional program might make sense.

Engineering Dean’s Research Meeting Update
Eric Eddings reported on the ASEE Engineering Research Council meeting he attended on March 5-6 in Washington, DC. This is a meeting of associate deans for research from institutions all over the country. A day and a half was spent with representatives from NSF, NIH, DOE, USDA, and other federal agencies, who reviewed their agencies budgets for the coming year and reported on research areas of interest. Eric will compile this information and send a brief summary to all faculty in the next week.

The BEEF proposals will be moved to earlier in the cycle. Eric will send an announcement to all faculty in the next couple of weeks.

University Strategic Planning
The University Strategic Plan has seven focus areas: 1) student success, 2) research excellence, 3) diversity, 4) sustainability, 5) entrepreneurship and innovation, 6) global engagement, 7) community. Dean Brown said these are ongoing areas and it would be good to keep them in mind as we do our own strategic planning. He said he would like to see the College continue to grow like we have been and to keep ahead in the areas of space, money, and faculty.

KENNB Remodel Update
Hopes are that the remodel of KENNB will begin this summer. Dave Pershing had a meeting recently with folks from Kennecott and they are negotiating a $2M gift agreement for the project. The top floor of CME Building will receive minor improvement to accommodate the ME faculty currently housed in KENNB. The Geology faculty are moving out of KENNB to Research Park. Phase 1 will be the construction of the stair tower, elevator, and south wing. Dean Brown said the stair tower and elevator are being built to support the bridge, which will be Phase 3. Phase 2 will be the remodel of the east wing. The hope is to have people moved back into the South Wing of KENNB by fall 2013.
Admission Standards
The U is intending to increase University admissions standards Fall 2013. It will take until then to get the word out and to make sure people are very clear about admission expectations. This will be very good for K-12 programs; students who want to attend the U will know they have to work harder and take the appropriate classes in order to become prepared academically to attend the U.

Legacy Scholarship
The Alumni Legacy Scholarship is available to undergrads, graduates, transfer and incoming freshmen who have at least one parent who graduated from the University of Utah and whose parent or grandparent holds a current dues paying membership in the Alumni Association. Dean Brown said we need to make our students are aware of this and other University scholarships. Perhaps we could put a link to the scholarship on engineering’s website.

The meeting adjourned at 2:35.
College of Engineering Leadership Council Proposal

PURPOSE
The Leadership Council is a committee of recognized student engineering organizations within the College of Engineering. The Council’s mission is to create and support club based activities and events that enrich the engineering experience of engineering students. The goal of the Council shall include but may not be limited to:

- Highlighting Club Activities
- Coordinate event schedules and advertising
- Offer support, guidance and best practice methods to each other
- Provide student feedback to various College and College-affiliated entities or serve on committees as requested (i.e. Dean’s, EAA, Development, etc.)

MEMBERSHIP
The Leadership Council shall be comprised of representatives of a variety of student organizations within the College of Engineering. Student organizations shall include but may not be limited to the following:

- College/Departmental Honor Societies
- Professional Student Chapters
- Engineering Clubs

Each organization accepted to participate in the Leadership Council shall provide one representative to serve on the Council for a term of one academic year.

GOVERNANCE
The Council shall elect a Chair and Secretary. The Chair will be charged with conducting the meetings in an efficient and timely manner. The Secretary in conjunction with the Chair will be charged with establishing an agenda for the meeting and distributing meeting notes to clubs.

A Club Advisor shall be assigned from the Academic Affairs Unit and will be assigned to advise the Chair and Secretary and attend all meetings. The advisor will help maintain the continuity of the Council and assist with the coordination of the Council.

MEETING SCHEDULE
The Council shall convene twice each semester.

COLLEGE CONTRIBUTIONS
- Meeting Refreshments
- Limited financial support to clubs/organizations that wish to work together to promote activities to the larger student body.
- Staff Advisor to the Council